

# **RECORD OF PROCEEDINGS**

## **CAMBRIDGE CITY SCHOOL DISTRICT**

### **Board of Education**

### **Special Board Meeting**

**Garfield Administrative Center — 11:00 A.M.**

**July 3, 2024**

The Cambridge City School Board of Education met for a Special Board Meeting at 11:00 a.m. at Garfield Administrative Center on Wednesday, July 3, 2024.

#### **A. PRESIDENT'S PROCEDURES**

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho

Mr. Dave Gray

Mr. Ron Miller

Mr. Dave Peoples

Mr. Steve Taylor

Also present were: Mr. Dan Coffman, Superintendent

Mr. Ed Wright, Treasurer

Mr. Dave Caldwell, Director of Business Operations

#### **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –  
RECEPTION OF VISITORS.

**C. ADOPTION OF AGENDA and ADDENDUM**

**Motion and Roll Call**

**Resolution FY2025-001** On a motion by Mr. Taylor and seconded by Mr. Peoples, the Board moved to approve the Agenda and Addendum

Roll Call: Mr. Taylor, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye,  
Motion passed 5-0.

**D. COMMUNICATIONS**

No Communications

**E. ADMINISTRATIVE COMMENTS**

Mr. Coffman provided the Board with the following updates: Projects getting ready for school have been underway and we are in a good spot; Disk Golf course is being constructed on campus, Primary and McFarland parking lots are set to be completed on July 26<sup>th</sup>; plans for a new concession stand and ticket booth at McFarland Stadium are being developed; working with the City of Cambridge on a new concession stand and dugouts at diamond 4.

**F. OLD BUSINESS**

No Old Business

**G. TREASURER'S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended June 30, 2024.

Board Graphs  
Reconciliations  
Cash Summary  
Spending Plan Summary including YOY Comparison  
Consolidated Financial Statement - The Foundation for  
Appalachian Ohio

2. The Treasurer recommends the Board of Education approve the following minutes:

June 11, 2024 Special Board Meeting

3. The Treasurer recommends the Board of Education approve the following donation:

6/7/2024	\$1,000.00	McBride Memorial Scholarship	David & Debra Bennett
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4. The Treasurer recommends the Board of Education approve Jeffery D. Wheeler and Edward A. Wright as signatories on the Peoples Bank's Athletic Petty Cash Checking Account and remove all other signers.

#### **Motion and Roll Call**

**Resolution FY2025-002** On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve items 1-4.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Mr. Taylor, aye, Motion passed 5-0.

### **H. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**

#### **A. GENERAL BUSINESS**

##### **1. BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Assistant Boys Soccer Coach 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Boys Soccer Coach for the 2024-2025 school year with

Adam Fox. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

2. **RESOLUTION**

Approve a master agreement with East Central Ohio Educational Service Center (ESC) for the 2024-2025 School Year.

3. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Girls Assistant Soccer Coach 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Girls Assistant Soccer Coach for the 2024-2025 school year with Esmerelda Garcia. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **RESOLUTION**

Approve salary schedule for the 2024-2025 school year for the Personal Service Contract Schedule.

5. **RESOLUTION**

Approve an amended 2024-2025 Student Calendar.

**Motion and Roll Call**

**Resolution FY2025-003** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve items 1-5.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

**PERSONNEL**

**Classified**

1. **ADMINISTRATIVE SECRETARY/CPS**

Approve Leah Maleski as administrative secretary at CPS for 7 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar.

2. **EARLY CHILDHOOD EDUCATION GRANT COORDINATOR**

Approve Audra Carpenter as the Early Childhood Education Grant Coordinator for the 2024-25 school year to be paid a stipend of \$5,000 funded by Early Childhood Grant.

3. **RESIGNATION**

Approve the resignation of Thomas Arnold as 8<sup>th</sup> grade football coach effective immediately.

4. **HEAD COOK/CIS**

Approve Michelle McClellan as head cook at CIS for seven hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar.

**Certified**

5. **EXTENDED SERVICE**

Approve five (5) days extended service days for Michelle Johnston for the 2024-2025 school year.

6. **RESCIND/MAY 28, 2024 AGENDA ITEM #31**

Rescind the hiring of Bob Mascolino for the State Systematic Improvement Plan Team as a member.

7. **STATE SYSTEMATIC IMPROVEMENT PLAN TEAM MEMBER**  
Approve the following for the State Systematic Improvement Plan Team Members to be paid a \$3000 stipend paid through the Each Child On Track Grant.
- Danielle Eubanks
8. **ADVISORS**  
Approve the following as Washington DC trip advisors for the 2024-2025 school year. (splitting 2 stipends 3 ways)
- |                    |   |
|--------------------|---|
| Washington DC Trip | Jennifer Luallen<br>Tyler Cota<br>Aurora Miller |
|--------------------|---|
9. **EXTENDED SERVICE**  
Approve up to twenty (20) days extended service days for Sean Byerly for the 2024-2025 school year to be used as needed.
10. **RESIGNATION OF SUMMER CATS CAMP SITE CO-COORDINATORS FOR SESSION 1 AND SESSION 2 AT CIS**  
Effective May 14, 2024, accept the resignations of Angie Hayhurst and Kitrina Dubose as the Summer CATS Camp Site Co-Coordinators for Session 1 and Session 2 at Cambridge Intermediate School, funded by the 21st CCLC Grants, Summer Learning and Opportunity (Create/Expand) Grants (SLAOG), and/or ARP ESSER Grant for the 2024 summer programs.
11. **REASSIGNMENT OF SUMMER CATS CAMP SITE COORDINATOR FOR SESSION 1 AND SESSION 2 AT CIS**  
Effective May 14, 2024, approve Kitrina Dubose as the Summer CATS Camp Site Coordinator for Session 1 and Session 2 at the Cambridge Intermediate School, funded by the 21st CCLC Grants, Summer Learning and Opportunity (Create/Expand) Grants (SLAOG), and/or ARP ESSER Grant for the 2024 summer programs.
12. **DISTRICT-WIDE CLASSROOM AIDE/CPS**  
Approve the following a District-Wide Classroom Aide at CPS for 6.5 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.

Lottie Peyton

13. **LIMITED TEACHER CONTRACTS (ONE YEAR)**

Approve the following limited one (1) year teacher contract effective the 2024-2025 school year pending the.

Tamara Zimmer  
Zavin Orr

2<sup>nd</sup> Grade - CPS  
8<sup>th</sup> Science - CMS

14. **REHIRE/RETIREE**

Approve Cynthia Lucas as a part time Math teacher at the middle school for the 2024-2025 school year.

15. **RESIGNATION**

Approve the resignation of Beth Patterson as District-Wide Medical Aide effective June 24, 2024.

16. **SUMMER CATS CAMP SUBSTITUTE BUS DRIVER**

Approve the following as summer cats camp substitute bus drivers on an as needed basis to be paid \$20.00 per hour effective May 14, 2024 for Session 1 and Session 2.

Neal Stillion

**Motion and Roll Call**

**Resolution FY2025-004** On a motion by Mr. Taylor and seconded by Mr. Peoples, the Board moved to approve items 1-16.

Roll Call: Mr. Taylor, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Motion passed 5-0.

**I. NEW BUSINESS**

No New Business

**J. BOARD RECOMMENDATIONS**

No Board Recommendations

**K. POLICY CONSIDERATION/ADOPTION**

No Policy Considerations/Adoption

**1. REQUEST EXECUTIVE SESSION**

No Request for Executive Session

**L. NEXT MEETING**

DATE August 15, 2024

TIME 5:00 P.M.

PLACE Garfield Administrative Center


**M. ADJOURNMENT**

**Motion and Roll Call**

**Resolution FY2025-005** On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to adjourn.

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye  
Motion passed 5-0.

The meeting adjourned at 11:22 a.m.

  
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Mr. David Evancho, Board President

  
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Mr. Ed Wright, Treasurer